# 大华银行虚拟账户服务
# UOB VIRTUAL ACCOUNT SERVICE

<div align="right">

客户维护表
BILLER MAINTENANCE

</div>

请将填妥的表格寄至：

大华银行（中国）有限公司账户开户行
PLEASE SEND COMPLETED FORM TO
UNITED OVERSEAS BANK (CHINA) LIMITED ACCOUNT HOLDING BANK

**重要提示：除非特别说明，否则每项必填。**
**IMPORTANT NOTE: All fields are compulsory unless otherwise stated.**

| 第一部分：申请人基本信息<br>PART 1：Customer Particulars | |
| --- | --- |
| 公司名称：<br>Name of Entity | 社会统一信用代码 / 组织机构代码：<br>Unified Social Credit Code / Enterprise Code |

| 第二部分：现有客户代码详情<br>PART 2：Existing Biller Code Details | |
| --- | --- |
| 1. 请注明 5 位字符的客户代码和指定的入账账户币种，前缀（若有），及账户号码。<br>Please indicate the existing 5 digit Biller Code and the designated Crediting Account Currency, Prefix (if any) and account number.<br><br>2. 若有不同的客户代码，请使用另外的维护表格。<br>Use separate Maintenance form for different Biller Code. | |

| 第三部分：更新联系人详情<br>PART 3：Update of Contact Details | |
| --- | --- |
| 第一联系人（Dr / Mdm / Mr / Mrs / Ms*）：<br>Primary Contact Person (Dr / Mdm / Mr / Mrs / Ms *): | 职位：<br>Designation |
| 第一联系人电子邮箱地址：<br>Primary Contact Email Address | 第一联系号码：<br>Primary Contact Number |
| 第二联系人（Dr / Mdm / Mr / Mrs / Ms*）：<br>Secondary Contact Person (Dr / Mdm / Mr / Mrs / Ms *): | 职位：<br>Designation |
| 第二联系人电子邮箱地址：<br>Secondary Contact Email Address | 第二联系号码：<br>Secondary Contact Number |

## 第四部分：维护申请
## PART 4 : Maintenance Request

请在适用处勾选
Please tick option where applicable.

☐ **虚拟账户清单**

**Virtual Account Listing**
- 请提供所有现存的关联到以上客户代码的虚拟账户。
  Pease provide list of all existing assigned Virtual Accounts linked to the above Biller Code.
- 此清单可供您从企业网上银行或银企直联服务上下载。
  The list will be downloaded to you via Business Internet Banking or File Transfer Service.

☐ **创建虚拟账户号码**

**Virtual Account Numbers Creation**
- 仅适用于银行创建新的虚拟账户号码。
  Applicable only if setup is for the Bank to create new Virtual Account Numbers.
- 请注明需要创建的虚拟账户个数。
  Pease indicate the number of virtual accounts to be created.
- 新创建的虚拟账户号码将延续最后一次生成的虚拟账户号码。
  The new Virtual Account Numbers created will follow from the last generated Virtual Account Numbers

☐ **更改入账账户**

**Change of Crediting Account**
- 仅适用于新的入账账户币种与现有入账账户币种相同的情况。
  Applicable only if currency code of new Crediting Account is same as the existing account.
- 请注明关联到现存所有虚拟账户的新的入账账户
  Pease indicate the new Crediting Account for all the existing Virtual Accounts to be mapped to.

☐ **终止虚拟账户**

**Virtual Account Termination**
- 请注明需要终止的虚拟账户号码
  Please indicate the Virtual Account Number(s) to be terminated.
- 请确保在账户终止前通知你的所有客户停止付款至此账户号码
  Pease ensure you have informed all your clients to cease payment to the virtual account number prior to the termination.

虚拟账户号码从_____ 至 _____
Virtual Account Number from _____ to _____

## 第五部分：终止客户代码
## PART 5 : Biller Code Termination

☐ **终止客户代码**

**Biller Code Termination**
- 此客户代码和所有关联到此客户代码的虚拟账户号码都将被终止
  The Biller Code and all Virtual Account Numbers assigned to the Biller Code will be terminated.
- 请确保在终止前通知你的所有客户停止付款至此账户号码
  Pease ensure you have informed all your clients to cease payment to the virtual account number prior to the termination.

兹于签署以下，我／我们在此:
By signing below, I/we hereby: -

1. 授权以上相关大华银行虚拟账户服务相关的更改或修订。
   authorise the changes or amendments set out above to be made for the use of UOB Virtual Account Service.
2. 授权任一有权签字人或预留印鉴人需要时可申请下载虚拟账户清单。
   authorize any one Approved Person or authorized signatory to request for downloading of virtual account listing as and where required.
3. 同意因由本人使用大华银行虚拟账户服务而产生与之相关的，或因此而发生的，或由于过早申请而发生的，致使银行在任何情形下可能承受的所有成本、索赔、请求、损失、费用及开支等，本人同意偿赔及使银行免于承担以上损失。
   agree to indemnify and hold harmless the Bank from and against any and all costs, claims demands, losses, charges and expenses howsoever and of whatsoever nature which the Bank may sustain, incur or be liable for in connection with or arising as a consequence of this or any earlier application for, the use of UOB Virtual Account Service.
4. 同意本行可以就大华银行虚拟账户服务使用相关的任何事宜联系此表上注明的或在虚拟账户系统中银行记录的联系人。
   agree that the Bank may contact the Contact Person(s) stated in this form or in the Virtual Account System's Bank Records for any matters relating to the application and usage of the UOB Virtual Account Service.
5. 同意遵守大华银行虚拟账户服务条款与条件、机构账户与相关服务条款与条件，及其不时的修改或补充。
   agree to be bound by the Bank's Terms and Conditions for UOB Virtual Account Service, and Terms and Conditions Governing Non-Individual Accounts and Services, as amended or supplemented from time to time.

| | | | |
|---|---|---|---|
| _____ | _____ | _____ | _____ |
| 有权签字人姓名<br>Authorised Person's Name | 签名<br>Signature | 有权签字人姓名<br>Authorised Person's Name | 签名<br>Signature |
| _____ | _____ | _____ | _____ |
| 职位<br>Designation | 日期<br>Date | 职位<br>Designation | 日期<br>Date |

## 重要提示  IMPORTANT NOTES

- 本行自收到申请之日起，需要至少5个工作日进行申请处理。 如果您在5个工作日后未收到设置完成的确认，请联系您的实施专员。
  The Bank will take at least five (5) business days from the date of its receipt to process this application. Please contact your Implementation Officer if you do not receive a confirmation that the setup has been completed after five business days.

- 大华银行虚拟账户服务申请表相关的所有附件的每一页必须由有权签字人签字。
  All pages of any attachment accompanying this UOB Virtual Account Service application form must be signed by the authorized person(s).

## 银行专用  FOR BANK USE ONLY

| 处理<br>Attended By: | 递交<br>Received By: | 验印<br>Signature(s) Verified By: | 经办<br>Processed By: | 授权<br>Approved By: |
|---|---|---|---|---|
| 姓名/签字/日期<br>Name/Initial/Date | 姓名/签字/日期<br>Name/Initial/Date | 姓名/签字/日期<br>Name/Initial/Date | 姓名/签字/日期<br>Name/Initial/Date | 姓名/签字/日期<br>Name/Initial/Date |

**特殊指令:**

**Special Instructions:**

**特殊指令:**